

## St. Andrew Parish Volunteer Code of Conduct

Our children are the most important gifts God has entrusted to us. As a volunteer, I promise to strictly follow the rules and guidelines in this Volunteer's Code of Conduct as a condition of my possibly providing care and custody to the children and/or youth of St. Andrew Parish.

**As a volunteer, I will**, while possibly in the care & custody of children and/or youth:

- Complete the requirements of the St. Andrew Parish Safer Environment Policy (See REVERSE SIDE)
- Treat everyone with respect, loyalty, patience, integrity, courtesy, dignity and consideration.
- Avoid situations where I am alone with children and/or youth at Parish activities.
- Use positive reinforcement rather than criticism, competition, or comparison when working with children and/or youth.
- Pre-schedule & receive permission, from proper St. Andrew Parish Office authority, to use the Parish facilities prior to needed usage.
- Use keys to parish property to enter only at prescheduled times or with permission from the proper St. Andrew Parish Office authority.
- Provide proof of automobile insurance coverage, to the St. Andrew Parish Office, in the event I am operating a motor vehicle as a volunteer for the parish.
- Report suspected abuse to the pastor, principal and Franklin County Children Services. I understand that failure to report suspect abuse to civil authorities is according to the law, a misdemeanor in some situations.
- Cooperate fully in any investigation of abuse of children and/or youth.
- Represent Catholic doctrine while in the care & custody of children and/or youth.

**As a volunteer, I will not**, while possibly in the care & custody of children and/or youth:

- Smoke, or use tobacco products in the care & custody of children and/or youth.
- Use, possess, or be under the influence of alcohol at any time while volunteering.
- Use, possess, or be under the influence of illegal drugs.
- Pose any health risk to children and/or youth (i.e. no fevers or other contagious illness).
- Strike, spank, shake, slap, or touch children and/or youth in a sexual or inappropriate manner.
- Humiliate, ridicule, threaten, or degrade children and/or youth.
- Use any discipline that frightens or humiliates children and/or youth.
- Use profanity in the presence of children and/or youth.
- Use my cell phone while driving as a volunteer for the school or parish.

I understand that as a volunteer working with children and/or youth, I am subject to a thorough background check including criminal history. I understand that any action inconsistent with this Code of Conduct or failure to take action mandated by this Code of Conduct may result in my removal as a volunteer with children and/or youth. I have been given a copy of this Code of Conduct for my records.

\_\_\_\_\_  
Volunteer's Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Volunteer's Signature

8/08

**OFFICE COPY**